

Recycled Kids Consignment Sale

Tag Template Instructions

1. Enter your consignor number as shown below. You only need to do this on the top left hand tag of the sheet. Your consignor number will fill in on the rest of the tags for you.
2. Enter the size, description and price on individual tags.
3. Mark items you do not want to go half price as shown below.
4. Print on 8^{1/2} x 11 card stock. (Print 2 copies if you want a record. You can not save the form with your information.)
5. Cut and attach tags to items.

Enter the number portion of your consignor number here.

Enter the letter portion of your consignor number here. (caps please)

Enter the size on each tag. Please add "JR" for junior items

Enter a description including the brand and # of pieces.

Mark a red dot on items you don't want to go half price.

Enter numbers only.
"1" = \$1.00
"1.5" = \$1.50

Recycled Kids Sale

PIN HERE

Consignor # 123 AB

SIZE: 8-9 M

DESCRIPTION:
Blue girls Gymboree dress.

PRICE \$ 7.50

If you have problems or need assistance please contact us.